



Getting Started with Payroll Direct Deposit

If your employer offers payroll direct deposit, you may be eligible to make automatic, periodic contributions to your or a loved one's IAble account. This is a convenient way to build your savings while maintaining your federal means-tested benefits.

Work with your employer and utilize the information below to set up IAble payroll direct deposit. If you have any questions, contact IAble at (888) 609-8910.

New Account Owners

1. Create an account online at IAble.gov/enroll.
2. Select **from a paycheck** as your contribution method.
3. Select the amount you would like to contribute **per pay period** and click Next.
4. Print the Payroll Deduction Authorization Form provided at the end of your enrollment.
5. Complete and sign the Payroll Deduction Authorization Form.
6. Provide the completed Payroll Deduction Authorization Form to your employer.

Existing Account Owners

1. Log into your account at IAble.gov.
2. Click **View Profile and Documents** in the left column.
3. Click **Payroll Deduction**.
4. Click **Change Payroll Instruction**.
5. Enter the amount you would like to contribute **per pay period** and click **Next**.
6. Review your payroll deduction instructions and click **Submit**.
7. Click **Get Form** to access and print the Payroll Deduction Authorization Form.
8. Provide the completed Payroll Deduction Authorization Form to your employer.

Support Individuals

1. Complete the Payroll Direct Deposit form, found at IAble.gov/resources/forms, and submit to IAble. Mail the form to the plan:
Treasurer of the State of Iowa
IAble
PO Box 219825
Kansas City, MO 64121
2. After the form is processed, you will receive a Payroll Direct Deposit Confirmation form.
3. Sign and submit the Payroll Direct Deposit Confirmation Form to your employer's payroll department.

Note

- If you utilize the checking option through Fifth Third bank, direct deposits cannot be made using the routing and account numbers attached to your checking account. Instead, please set up payroll direct deposit through your IAble account.
- Your payroll direct deposit will only begin once your employer has taken the necessary steps to implement the deposit.